

Pfefferle

COMPANIES, INC.

Coronavirus (COVID-19) – REOPENING UPDATE

May 19th 2020

As the COVID-19 pandemic evolved, our Company has continued to prioritize the health and well-being of our tenants, clients and employees.

Necessary changes were made to the way we communicated and conducted our business with you; while following the guidelines set by the CDC and state officials. As we look forward to businesses reopening throughout our State, we want everyone involved to feel a sense of comfort when they return to work or visit buildings we provide our services.

In light of the pandemic, we have been highly focused on making changes to help provide a healthier environment going forward. For our employees, we are following newly established health protocols, including required use of face masks while working and implementing social distancing work practices.

New cleaning regimens have been instituted that includes enhanced cleaning of high-touch surfaces throughout the day at buildings. Two CDC/EPA approved disinfecting agents have been added to our inventory which will be used on a daily basis.

Added services we can provide upon request:

- Deep cleaning prior to your place of business reopening.
- Day porter services – Extra disinfecting on high touch point areas during the day.
- Special disinfecting for a suspected or confirmed case of COVID-19.
- Provide options to building owners and tenants to meet ASHRAE guidelines.
- Fresh air intake requirement. Increasing to MERVE 13 filters. 24/7 occupancy for continuous ventilation.
- Installation of ultra violet air purification and bipolar ionization systems.

We are committed to work with you on procedures you may have implemented, as your team returns to work. We ask that you share this information with us so it can be followed by our staff.

Thank you for your continued support as we continue to move forward to help those who need us the most.

Sincerely,
Pfefferle Management