



## APPLICATION FOR EXTERIOR IMPROVEMENTS

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Community: The Preserve

- Your exterior improvement application must be submitted and APPROVED before you begin your project.
- We cannot approve any application submitted without adequate information.
- Please complete the following information and submit this with plans, drawings and/or literature to:

### Pfefferle Management

200 E. Washington Street  
Suite 2B  
Appleton, WI 54911  
Fax: (920) 730-4286

### TYPE OF IMPROVEMENTS REQUESTED:

\_\_\_\_\_ **LANDSCAPING** – Plant materials may be planted within any of the standard or optional planting areas noted on the landscape plans for The Preserve; however, plant materials must be a species specified for use in use in the community and the plant layout must be approved prior to installation. See Section 9 of the Declaration for more details. **Please include a drawing of the proposed landscaping changes along with a description of the plant materials and size at maturity.**

\_\_\_\_\_ **OTHER** – Please describe below.

Description/ Specifications \_\_\_\_\_

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Estimated Completion Date for Project(s): \_\_\_\_\_

**Please check your HOA documents for specifics pertaining to your community. All improvements must comply with all relevant HOA documents.**

Your application for Exterior Improvements [has] [has not] been approved.

\_\_\_\_\_  
Signature of Agent or Association Director

Date: \_\_\_\_\_

Notes: \_\_\_\_\_

*Applications that deviate from pre-approved plans will have to be reviewed by the Board of Directors for the HOA, which could take up to 30 days to complete.*

Date Request Received: \_\_\_\_\_ Date Request Approved/ Disproved: \_\_\_\_\_